

PAYMENT INFORMATION FORM ACH VENDOR PAYMENT SYSTEM

This form is used for ACH payments with an addendum record that carries payment-related information. Recipients of these payments should bring this information to the attention of their financial institution when presenting this form for completion.

PAPER WORK REDUCTION ACT STATEMENT

The information being collected on this form is required under the provision of 31 U.S.C. 3322 and 31 CFR 210. This information will be used by the Treasury Department to transmit payment data, by electronic means, to vendor's financial institution. Failure to provide the requested information may delay or prevent the receipt of payments through the Automated Clearing House Payment System.

COMPANY INFORMATION

NAME: Contract No.

ADDRESS: FAX:

Tax Payer Identification Number (Required)

Contact Person Name:

Telephone Number:

AGENCY INFORMATION

NAME:

ADDRESS:

Contact Person name:

Telephone Number:

FINANCIAL INSTITUTION INFORMATION

NAME:

ADDRESS:

ACH Coordination Name:

Telephone Number:

NINE-DIGIT ROUTING TRANSIT NUMBER:

DEPOSITOR ACCOUNT NUMBER:

TYPE OF ACCOUNT:

CHECKING

SAVINGS

Signature and Title of Representative:

Telephone Number: